

Woodley CofE Primary School

DRAFT - Behaviour Policy - Addendum for Coronavirus

Rationale

These amendments to our behaviour policy have been made in order to ensure the safety of all children and staff when returning to school following the Coronavirus lockdown. All parents, children and staff will agree to follow the rules, routines and measures contained within this policy to ensure the safety of all is the priority when returning to school.

This amended policy does not replace the current Behaviour policy, nor any information contained within it. It does, however, provide a more meaningful guide to behaviour, conduct and discipline during the specific period of time that it has been implemented for.

This policy is initially produced to cover the 6 month period from 1st June to 31st December. Woodley CofE Primary reserve the right to withdraw, amend or extend this policy at any point during this 6 month period through consultation with staff, children and parents.

Rules

The school has adopted three new rules which it will teach explicitly to children on their return to school. These are:

- **Ready**
- **Safe**
- **Respect**

Children will show that they are ready by following the routines set out below. They will, wherever possible, maintain distancing between themselves and others. For the youngest children, regular reminders and posters will be made available to remind them of these expectations. Children will walk in school at all times and will only handle resources or items which they have been given permission to interact with. Finally, children will show Respect to each other by adhering to distancing wherever possible and to the members of staff around them by following instructions and expectations on the first time of asking.

In All year groups (Years R-6) children will sit at tables at all times when in the classroom.

Children must keep their own resource packs clean and tidy and are responsible, under the direction of adults, for their own health and hygiene. They will also keep their water bottle with them at all times and these will not be placed in shared areas. Tissues must be used to touch the face, nose and eyes.

Children will do their best to inform their teacher if they feel they have the symptoms of Coronavirus. These are primarily, but not limited to:

- a high temperature;
- a new, continuous cough.
- *And recently added a significant loss of taste/smell*

Children will engage with all activities their teachers plan and will be encouraged and rewarded for doing so. Any refusal will be dealt with as outlined in the Consequences section below.

Children may only socialise with other children in the group/s that they are allocated to.

Transition plans are in place for children who may need additional support in re-integrating into school life.

Routines

Staff have created new routines for entering and exiting school, as set out in the table below. The school has staggered entrance and exit for the groups attending to limit contact between groups of people. To limit contact between groups of children, teachers will greet children at the school gates. The school expects and encourages social distancing from parents by leaving 2 metre spaces between themselves and other parents at drop off and pick up times. Children will join their group from the gates to limit parents' access to the school. Parents will access and line up, via the following school entrances. Timings are marked in the following table.

Bubble Group	Arrival Time	Entry Point	Head to Classroom:	Depart Time
A1	8:50am	Main infant wooden gate	Chestnut	3:00pm
A2	9:15am	Main infant wooden gate	Willow	3:20pm
A3	8:50am	Iron gate by school office (approach from car park)	Fir	3:00pm
A5	9:15am	Iron gate by school office (approach from car park)	Ash	3:20pm
A7	8:50am	Wooden gate onto Junior playground	Sycamore	3:00pm
A8	9:15am	Wooden gate onto Junior playground	Silver Birch	3:20pm
B1	8:50am	Main wooden gate	Chestnut	3:00pm
B3	8:50am	Iron gate by school office (approach from car park)	Fir	3:00pm
B5	9:15am	Iron gate by school office (approach from car park)	Ash	3:20pm
B7	8:50am	Wooden gate onto Junior playground	Sycamore	3:00pm
B8	9:15am	Wooden gate onto Junior playground	Silver Birch	3:20pm
KWorkers	8:40am	Car Park gate – Enter alongside the bus	Cedar, Maple & Aspen	3:10pm

On exiting, teachers will accompany children to the signing in points stated above and parents will line up, 2 metres apart using the markings. When the parent reaches the front of the line, the child will be dismissed.

Regular breaks and outside activities will be planned to ensure that children are encouraged to move and exercise throughout the day.

There will be no regular need for children to use the corridors, other than for some classes to access the toilets or water. Requests must be made to the teacher to use the toilets and, wherever possible, an adult will accompany the child to ensure that distancing requirements are met and that hands are thoroughly washed after use with soap and water for a minimum of 20 seconds.

Regular handwashing will take place using the classroom sinks. Children will wait patiently at their tables until they are asked to use the sink. The next child will only be invited to the sink when the previous child has returned to their seat. Handwashing will always take place before and after using the outdoor space, before eating and after using the toilets. A teacher is able to request that a child washes their hands using soap and water at any time they feel that it is required, for example, after a child blows their nose. This instruction, as set out throughout this policy, will be followed at the first time of asking.

Consequences

A hierarchy of consequences are set out below, but the general principles, as applied throughout this policy, are that any reasonable instruction given by an adult will be followed at the first time of asking. Teachers will only make reasonable requests which are in the best interests of either a child's safety and welfare, or their educational development.

Example of behaviour	Consequence	Action
Refusal to follow a reasonable instruction	5 minutes loss of next break time to discuss the 3 rules.	Letter 1 (Appendix A) to parents to be e-mailed by staff.
Second refusal to follow a reasonable instruction	An additional 5 minutes loss of next break to discuss the 3 rules.	Phone call from SLT member to parents to discuss behavioural expectations,
Ongoing behaviour which presents a risk children and staff	SLT member to be called and child removed to discuss behavioural expectations.	Safety discussion with parent and risk assessment to be completed. Discuss and agree, based on the risk assessment, whether or not the child can attend safely and implement home learning measures where safety cannot be guaranteed.

Appendix A

Dear Parent / Carer,

I write to inform you that _____ has not followed the school's three rules of Ready, Safe, Respect whilst in class today. Whilst we fully understand the testing times which we find ourselves in, it is now of critical importance that behaviour expectations are followed in school to ensure everyone's safety. A brief explanation of today's incident is outlined below. Please discuss the matter with _____ at home this evening and return the reply slip below by copying and pasting this into your e-mail by way of return.

Details of the incident

Date:

What happened:

Which rule/s this broke: Ready / Safe / Respect

Thank you for working with us to ensure the safety of all children and staff attending school. We look forward to this situation being resolved and reporting much better behaviour to you in the coming days and weeks.

Yours faithfully,

Behaviour reply form

Child's name: _____

We have discussed the incident detailed in your letter dated _____ and confirm that we have encouraged behaviour which complies with the rules. We understand that, should the behaviour continue, we will receive a phone call from a member of the school's senior leadership team to discuss next steps.

Comments:

Signed: _____

Date: _____