



Woodley C of E Primary School  
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Head teacher: Mrs L. N. Gurney

Thursday 8th February 2018

Dear Parent / Carer,

### Microsoft Educational Visit Y3/4

An exciting opportunity has arisen for our Y3/4 pupils to make a visit to the Microsoft building in Reading to take part in a day of coding and multimedia work.

### Friday 23<sup>rd</sup> February 2018

Year 3 will travel by coach in the morning and will return to school by coach in time for lunch.

Year 4 will travel by coach after they have eaten their lunch and will return to school in time for the end of the school day.

For the trip, your child will need to wear school uniform and wear comfortable shoes. They will also need a coat in case of bad weather.

There will be no charge for the trip.

If you would like any more information about the trip, please contact your child's class teacher. Please complete the attached slip and return it to school by **Monday 19<sup>th</sup> February**.

A huge thanks, in advance, goes to Mr Claydon (Microsoft Employee) for organising the trip and for support with the funding of this great opportunity.

Kind regards,

Mrs L Powell  
Lower Junior Phase Leader

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### Microsoft Educational Visits – Friday 23<sup>rd</sup> February 2018

Name: \_\_\_\_\_ Class: \_\_\_\_\_

I give permission for my child to take part in the trip below:

☐ Friday 23<sup>rd</sup> February 2018 – Microsoft building trip

Signed: \_\_\_\_\_ Date: \_\_\_\_\_